

# Role Description

## Campsite Host

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**Responsible to:** Volunteer Manager

### **Purpose of the Campsite Host**

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The purpose of the Campsite host is to create and maintain a welcoming and relaxing environment for volunteers who are volunteer with Tearfund. Making sure that the volunteer tent is a relaxing environment is so important for all volunteers to enjoy in between shifts.

Campsite Hosts must be comfortable with some administration, supporting others and knowing where to signpost them for further help. We promise to make sure you don't work more than two and a half hours at a time.



All photo credits: Chris Hoskins/Tearfund

## Key tasks and responsibilities

### Working as a team of two

- Register volunteers as they arrive, giving them their welcome pack
- Act as the first point of contact for site administration for other volunteer teams.
- Maintain the hospitality area: restocking snacks and drinks, tidying up and cleaning
- Be an excellent ambassador for Tearfund at all times.

### Contributing to the team

- Attend a training session on site.
- Look out for your own spiritual and wellbeing needs and those of your team around you.
- Attend team prayer time each day. This is a great opportunity to meet together as a team, to support and encourage one another.



## Person specification

We are looking for people who are passionate about creating a welcoming environment for Volunteers.

- Excellent interpersonal skills – relational and sensitive in dealing with Volunteers who may be tired or out of their comfort zone.
- Heart for hospitality and caring for others
- Ability to use initiative.
- Must have a can-do attitude and willing to dive in.
- Willing to learn and adapt throughout the event.

## Benefits of the role

This is a great opportunity for you to work as part of Tearfund's Events team. In this role you will:

- Gain work-based skills and experience in a Volunteer facing/customer facing role.
- Meet passionate Tearfund supporters and learn from them.
- Gain free entry to the event, including free accommodation (in a tent) and free meals.
- Meet and work with new people.
- Increase your knowledge of Tearfund and its work.



## Expectations

By volunteering with us you are committing to:

- Work as a Tearfund volunteer for a maximum of six hours per day at the event.
- Adhere to Tearfund's Code of Conduct, Safeguarding policy and Volunteer Charter.

Tearfund commits to:

- Handle your data with care and respect - especially any sensitive information.
- Always put your wellbeing at the centre, with a number of facilities available throughout your time on site.

**If you have any questions about this role, please get in touch with a member of the Events**

**Team:** [volunteer@tearfund.org](mailto:volunteer@tearfund.org)



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