

# DIRECT DEBIT – IT COULDN'T BE EASIER

Direct Debit is straightforward and convenient for you. It helps us plan effectively and faithfully support our local partners, all year round. Please complete this form and return it to Tearfund, 100 Church Road, Teddington TW11 8QE. **DO NOT RETURN TO YOUR BANK.** If you would prefer to set up a Direct Debit online or over the phone, please visit [www.tearfund.org/giving](http://www.tearfund.org/giving) or call us on 020 3906 3906. Giving online reduces Tearfund's administrative costs by up to 25%.

**Please ensure that you have completed the name and address section on the other side of this form.**

## Regular Donation



Please pay the monthly sum of £

starting on the  1st  8th  15th  28th

of  month until further notice.

### INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT

The Manager (Name and full address of your bank)

Name:

Address:

Postcode:

### Account Holder(s) Details

Name of Account Holder(s):

Account No:

Sort code:

Please pay Tearfund Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Tearfund and, if so, details will be passed electronically to my bank/building society.

Service User No:

Reference No. (for office use only):

Banks and building societies may not accept Direct Debit instructions from some types of accounts.

Signature(s):

Date:

#### The Enhanced Direct Debit Guarantee

This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits. If there are any changes to the amount, date or frequency of your Direct Debit, Tearfund will notify you in advance of your account being debited. This will be 10 working days or as otherwise agreed. If you request Tearfund to collect a payment, confirmation of the amount and date will be given to you at the time of the request. If an error is made in the payment of your Direct Debit, either by Tearfund or by your bank or building society, you are entitled to a full and immediate refund from your bank or building society. Simply contact your bank or building society to arrange a refund, or if you prefer, contact Tearfund and we can arrange to repay you direct. If you receive a refund you are not entitled to, you must pay it back when Tearfund asks you to. You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify Tearfund.



Please keep this guarantee for your own records.

# ESSENTIAL INFORMATION

Our supporters are very important to us. We value you as partners in our mission to follow Jesus where the need is greatest. We'd love to contact you to share updates of how people around the world are overcoming poverty and keep you posted about our news, activities and appeals.

You can change how we communicate with you at any time by emailing [info@tearfund.org](mailto:info@tearfund.org) or calling **020 3906 3906**. If you are already receiving updates from us then we will continue to communicate with you in the ways you've asked us to.

## MY DETAILS

Title and full name:

Address:

Postcode:

Please complete if you're happy for our lovely Supporter Relations team to call you occasionally about how your support is changing the world.

Telephone (optional):

Please complete if you're happy to start receiving email updates about Tearfund's news, activities and appeals.

Email (optional):

We promise never to pass your details on to another organisation for marketing purposes. We will store your personal data securely and use this information to deliver what you have asked us to and communicate with you in the ways you have chosen. Your data may also be used for research, screening and analysis purposes to help us provide the best possible service. If you want to find out more, you can read our full privacy policy online at [www.tearfund.org/privacy](http://www.tearfund.org/privacy)

Tick here if you wish us to use your address for Gift Aid and administration purposes only.

Please complete the address section opposite to make your Gift Aid Declaration valid.

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I want to Gift Aid my donation to Tearfund, any donations that I have made in the last four years, or from / /  and all donations I make in the future. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. Tearfund will claim 25p for each £1 you give.

Signature:

Date:

Please notify Tearfund if you: want to cancel this declaration, change your name or home address or no longer pay sufficient tax on your Income and/or Capital Gains. The tax reclaimed will be used to help fund the whole of Tearfund's work.

**tearfund**

*Following Jesus where the need is greatest*

Tearfund, 100 Church Road, Teddington TW11 8QE  
T 020 3906 3906 E [giving@tearfund.org](mailto:giving@tearfund.org) [www.tearfund.org](http://www.tearfund.org)

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